

CAPE BRETON VICTORIA REGIONAL SCHOOL BOARD

SYDNEYBOUNDARY REVIEW

SCHOOL ADVISORY COUNCILS INPUT

FINAL REPORT

DECEMBER 2017

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1.0 BACKGROUND

On April 12 2016, the Cape Breton Victoria Regional School Board passed a series of motions that would result in the closure of seventeen (17) schools between 2016-17 and 2020-21. One of the motions passed determined that Sherwood Park Education Center would be returned to the P3 partner at the end of the initial lease in June of 2020. The Board further indicated that by 2020, Brookland Elementary School would be converted to a Middle School to house students formerly accommodated at Sherwood Park Education Center. The impact of this decision is the displacement of Brookland Elementary School students and a resulting need to house them at Shipyard Elementary School.

To effect such a change, the School Board must establish a new geographical catchment area (boundaries) for Shipyard Elementary School. Operation Services Policy 408 will guide the process to be followed to make changes to the affected geographical areas.

As a matter of process under the policy, the School Board will institute the following:

- a) The board will notify the school administration of the schools involved of a recommendation for a boundary change outlining the proposed change and the reason for the change.
- b) The Board will place an ad in the local newspapers and publish on the School Board and school websites indicating its recommendation to change the catchment area served by the school with a minimum of two weeks' notice of a public meeting regarding the proposed change.
- c) The Board will hold a public meeting in the areas affected to explain the change and to provide an opportunity for comment.
- d) No less than thirty (30) days after the public meeting, and no more than ninety (90) days after the public meeting, the Board, at a regular School Board Meeting, may change the boundaries by motion

The School Board has and continues to value the advice of School Advisory Councils. In the interest of making an informed decision with respect to a School Boundary Review for the Sydney Family of Schools, the Board requested the support of School Advisory Councils that may be impacted if and when such a decision is taken.

School Board staff identified two options as discussion starters for the School Advisory Councils to consider. An opportunity was afforded the School Advisory Councils to identify any other boundary consideration that fit the circumstance.

An outside facilitator was charged with the responsibility of constructing the mechanism to obtain the input and develop of report on the findings.

2.0 GOAL AND OBJECTIVES

2.1 GOAL

To gather input from School Advisory Councils pertaining to the establishment of a new School Boundary for Shipyard Elementary School(to include Brookland Elementary School) within the Sydney Family of Schools in response to the School Closure decision of April 12 2016.

2.2 OBJECTIVES

To assess the space availability and identify the capital requirement needs of the Shipyard Elementary School site to eventually accommodate the relocation of the students currently housed in the Brookland Elementary School.

Concomitantly, to identify and assess the potential of housing a portion of the existing Shipyard Elementary School student population in two neighboring schools (Sydney River Elementary and Riverside Elementary-Middle School) within the Riverview Family of Schools.

To identify needs of students and staff prior to, at the time of, and in the immediate time frame after any proposed transition takes place.

To provide School Advisory Council representatives with the opportunity to identify any other option and/or options consistent with the goal and objectives of the input exercise.

After identifying the strengths/advantages and weaknesses/challenges of each Board Option (and any other SAC proposed option) identify the preferred option including a rationale as to why it is the preferred option.

3.0 THE INPUT PROCESS

3.1 Discussion Starters/ School Board Options

School Board Staff identified two Options for the consideration of the Sydney School Advisory Councils Input Group charged with the task of providing input to the Board with respect to potential School Boundary changes.

The two Options included:

Append the Brookland Elementary School Boundary to the Shipyard Elementary School Boundary with no change to the Boundaries. (the students from out of the catchment area would return to their own school)

As Harbourview Drive is the western edge of the walking boundary for Shipyard Elementary School, students living west of Harbourview Drive (including Alexandra Street and the Benson Drive areas) would attend Sydney River Elementary School

And

Students living in the Morrison Road and Whispering Pines areas would attend Riverside Elementary School.

3.2 Principals Information Session

Principals from Brookland Elementary School, Shipyard Elementary School, Cusack Elementary School, Riverside Elementary/Middle School and Sydney River Elementary School met with the Sydney Boundary Review facilitator, Tracie Collier, Tara Gaskell and Lewis MacDonald on November 1 at the Operations Center. Principals were informed that the School Board was commencing the Boundary Review for the Sydney Family of Schools pursuant to the Geographic Catchment Areas Policy 408.

The facilitator walked participants through the Policy. He noted that while the Policy was silent on the need to consult with School Advisory Council representatives, the Board had determined that it would seek input from representatives of the School Advisory Councils that may potentially be impacted by the Sydney Boundary Review process.

Tracie Collier addressed the importance of time frames for boundary reviews relative to existing collective agreements and the staffing of schools for the upcoming school years. Lewis MacDonald spoke to the enrolments and construction impacts with respect to any potential boundary changes.

Utilizing 2016-17 data, Tara Gaskell provided visuals of the location of all students served by all schools that might be impacted by this boundary review. She noted that by the time the

meeting of the School Advisory Councils occurs, the visuals will be updated with 2017-18 student data.

The facilitator outlined the process by which the input would be gathered.

Principals indicated support for the process and agreed to identify the agreed upon number of participants to engage in the consultation.

The facilitator indicated that pre-meeting information packages would be prepared and delivered to each school for distribution by the Principal to input participants from each School Advisory Council.

3.3 Preparation and Distribution of the Information Packages

The facilitator prepared the information packages including details on how input would be collected at the November 23 input session, copies of the worksheet to be used to gather input with respect to the two Board Options, and the agenda for the meeting.

3.4 The School Advisory Council Input Session

Representatives of each School Advisory Council from the five schools invited to participate in the input process assembled at Shipyard Elementary School on November 23 2017.

Participants signed in and received a paper copy of the agenda, the worksheets for input and the updated enrolment information, student distribution visuals and boundary change impact information.

The facilitator explained the purpose of the meeting and participants accepted the agenda as presented. (Appendix A)

Tracie Collier explained the importance of the timeframe for this initiative. The major concern voiced by participants was whether this type of initiative would be considered a closure or a consolidation. Tracie provided a context for each of these situations but noted that changes could be forthcoming as a new collective agreement is being negotiated. Tracie answered questions posed by participants.

Lewis MacDonald called the attention of the group to information pertaining to where students attended school in 2017-18, those that were out of catchment area, the total enrolment per school and the capacity of each facility.

Lewis reviewed the two Board Options noting that there was reference material in the hand out (Appendix C) for use by participants as they assessed the Options including:

- Boundary Change Enrolment Impacts 2017-18 and 2020-21 comparison
- Brookland/Cusack Out of Catchment Impacts
- Study of Grade Level Attendance for Impacted Areas
- Capital Impacts for Board Options

Tara Gaskell provided a visual depicting the location of each student for each school that might possibly be impacted by School Board option #1.

She also provided a visual depiction of where students are located for each school impacted if School Board Option # 2 was implemented.

3.5 World Café Input Process

To establish discussion groups to address the three questions requiring input, the facilitator provided participants with colored identification name tags to denote their input group. Members of the same color group (green, pink and orange) rotated through the three stations and made input to the question posed to participants at that table. A designated recorder made notes of the input of each of the three groups. The recorder also shared the input of the previous groups, where applicable.

Each participant also had a worksheet to make notes as the participant saw fit. (Appendix D) The input that was recorded was forwarded to the facilitator for use in compiling this Input Draft Report.

Participants were advised that if an individual wished to add any additional input (after reflection on the evening's process) the input could be placed on the worksheets provided or on plain paper with the number of the question clearly identified and the documents could be left with the School Principal for pick-up within a week.

3.6 Additional Options

The facilitator provided participants with the opportunity to identify any other Boundary Review Option(s) to be considered for Input by the School Advisory Council Input Group.

No additional options were suggested.

3.7 Initial Next Step

The facilitator advised the participants that the input would be reconfigured into a draft report that would be circulated to all participants to insure that the input provided was appropriately represented in the draft by the facilitator.

3.8 Final Report

The facilitator indicated the final report would be generated after participants have provided their feedback on the draft and once any recommendation (if any) has been determined.

4.0 ASSESSMENT OF SCHOOL BOARD OPTIONS/DISCUSSION STARTERS

4.1 School Board Option # 1

To append the Brookland Elementary School Boundary to the Shipyard Elementary School Boundary with no change to the boundaries. (Students living out of the catchment areas would return to their own school)

Strengths/Advantages

Impact on Students

Current Shipyard students including Mira Road students would remain at Shipyard Elementary School resulting in the least amount of disruption. They will be joined by P-5 students from Brookland Elementary School and while large in number, it is only the Brookland students that move under this option.

Assuming the movement of Brookland Elementary School students is considered a consolidation, there will be familiar staff present at Shipyard thus minimizing transition concerns.

Size and Operation of the School

Shipyard Elementary is the newest of the school facilities within the Sydney Family of Schools. With the addition of the proposed classroom space, the other instructional areas are deemed suitable to handle the consolidated student population. (E.g. Double gym allows for two instructional groups)

The increase in student population will warrant the assignment of a full time Vice-Principal to support teaching and learning in the School.

Time to Prepare for Next Transition

During the time after the October flood (and its impact on Brookland Elementary School), Shipyard housed the Grade 4 and Grade 5 students from Brookland Elementary School until they were able to return to their own school. While the influx of additional students pushed Shipyard to near capacity, this circumstance served as testimony that Shipyard can be operated efficiently and effectively when nearing or at capacity. The advantage that exists this time is that there is sufficient time to plan for a seamless move.

Weaknesses/Challenges

Size of the school

Under this option, the addition of all of the Brookland Elementary School students will result in a large school population at the Shipyard Elementary School site (est. 472 in 2020). This may result in higher operating costs and more program costs at this site.

As the site (with additional classrooms) will be at capacity (475), the option to provide Pre-Primary at this site is restricted without adding even more space to accommodate the identified need in 2020.

Capital costs

The capital costs associated with the implementation of this Option are estimated to run between 1.2 and 1.5 million dollars depending on the constructed configuration of the addition to the site.

Traffic Congestion

Participants noted that the configuration of the bus loop in front of the school could contribute to some traffic congestion given that all students currently attending Brookland Elementary School would be bussed to Shipyard Elementary School under this Option.

Cafeteria- Multiple Lunchtimes

The cafeteria at Shipyard Elementary School has a capacity of 156 students. To accommodate the estimated P-5 student population of 472 in 2020, Shipyard Elementary School would need to operate three lunch periods. Eating early and or late (lunch periods 1 and 3) could pose an adjustment problem for some students.

It was noted that the Brookland Elementary School Cafeteria is operated privately by two individuals while Shipyard cafeteria is operated by Chartwell Catering Service. Some participants expressed concern that school fund raising project involving food or catering at the site might be impacted negatively.

Extra-curricular-Co-curricular Activities

Accessibility to some extra –curricular and co-curricular activities could be restricted as the number of openings on sport and athletic teams may be limited or the opportunity to participate in band (and play a favourite instrument) may be inhibited.

Transition Considerations for Board Option # 1

To append the Brookland Elementary School Boundary to the Shipyard Elementary School Boundary with no change to the boundaries (Students living out of the catchment areas would return to their own school)

PRIOR TO THE TRANSITION TAKING PLACE

Impact on "out of catchment area students" from Cusack who now are attending Brookland.

Some participants indicated that these students should be identified as being "out of Catchment area", grandfathered as Brookland students and given the option to attend Shipyard with their classmates.

Others thought that it is unfair to provide choice of where to go to school. These individuals noted that, as children are resilient, it is not a great problem for them to adjust to whatever school they are assigned.

Facilities and Program Spaces

Participants were unanimous in their belief that the expansion requirements necessary and the appropriate program spaces required to deliver the Elementary Curriculum were in place prior to 2020. To this end, input participants suggested that Program Specialist be consulted by Senior Staff to confirm that adequate space and equipment exists to satisfy program requirements. (Examples: Music, Gym, Art, Life Skills, Resource, etc.)

Staffing Consideration

As any transfer of students to another school will impact the teachers (as per their collective agreement) a need exists to determine the timing for the transition to ensure that the action is considered a "consolidation" rather than a "closure".

Timing for the transfer of students to Shipyard Elementary School

It is widely accepted that the Brookland Elementary School students will attend Shipyard Elementary School. A difference of opinion exists among School Advisory Council Boundary Input participants with respect to the timing of the action taking place.

- a) Some participants believe the students should all go as a group in 2020. Those who advocate this position believe that staggering the transfer of students could result in the establishment of a number of split grade classes (because of numbers and class cap criteria). These individuals also speculate that child care issues could arise if the transfer is staggered as siblings could be transferred at different points in time. Some participants feel that the vibrancy of the existing schools and/or the school spirit in the schools may decrease if students from Brookland Elementary School were to transition to Shipyard Elementary School prior to 2020. Some participants wondered if there would be incremental costs in staffing and transportation if Brookland Elementary School students were to transition to Shipyard Elementary School prior to 2020.
- b) Some participants noted that the ease of transition could be maximized if the new boundary alignment was put into effect for September 2018 thus allowing grade primary students from the Brookland Catchment Area to register for and attend school at Shipyard Elementary for September 2018. Participants believe that this will allow a more manageable and gradual transition as Shipyard Elementary takes on a few classes at a time rather than the entire student body from Brookland Elementary School in 2020. From their perspective, this eliminates the need for three (3) entire incoming grades of primary, (who will go on to be Grade 1 and Grade two students by 2020) to change schools whatsoever. Under this consideration, the only students who will require a change of school in 2020 will be the grade 3, grade 4 and grade 5 classes of students at Brookland. Essentially, these participants believe that this recommendation lessens the student transitional impact by 50% and allows the facility to reach capacity in a managed three year growth plan.

AROUND/ and/or JUST PRIOR TO THE FIRST MONTH OF THE TRANSITION

Familiarity

Participants thought it important that when children are moved to a new school that they arrive to a somewhat familiar setting and environment. To accomplish this, participants believe:

- Parents and students should be provide with the opportunity to tour the facility at Shipyard Elementary School

- A parent orientation Presentation needs to be developed, organized and presented to ensure that parents of Brookland Elementary School students who are coming to Shipyard Elementary School are informed as to the program and service offerings at Shipyard Elementary School (including after school programs and Child Care initiatives)
- Students should be greeted by some familiar faces- both teaching and support staff.
- Sending and receiving School Administrators and Staff could utilize a "buddy system" in designing the composition of classes as students transition from Brookland Elementary School to Shipyard Elementary School

Packing, Transporting and Unpacking Equipment and Instructional Supplies

Based on past experience dealing with the logistics associated with a consolidation, it is strongly recommended that a detailed plan for the packing, transportation and unpacking of equipment, resources and instructional supplies be developed in consultation with those who are impacted as part of the transition. Some participants noted that such a move can be very chaotic if detail to planning and executing the move is not given due consideration.

IN THE FEW MONTHS AFTER THE TRANSITION TAKES PLACE

Revisit the composition of the School Advisory Council to ensure there is representation on the School Advisory Council from the various sections that comprise the new catchment area of the School.

Other

School Name

By 2020, when the transition of Brookland Elementary School students to Shipyard Elementary School is completed, the catchment area for Shipyard Elementary School will have been substantially broadened to include students from the North-end, the South-end, Mira Road and Shipyard areas of Sydney. The suggestion was made to consider a name change for Shipyard Elementary School to better represent the student population and community of communities to be served by the School.

4.2 School Board Option # 2

Shipyards Elementary School students who live west of Harbourview Drive (the Walking boundary for Shipyards Elementary School) would move to Sydney River Elementary School and students in the Morrison Road and Whispering Pines catchment areas would attend Riverside Elementary School

Strengths/Advantages

Better Management of Capacity Utilizing this Option.

In moving toward consolidation of Brookland Elementary School with Shipyards Elementary including the re-alignment of identified students to Sydney River Elementary and Riverside Elementary / Middle School, Option # 2 provides the opportunity for each of these school facilities to make more efficient use of the existing space. The numbers from the Boundary Change Impact slide in Appendix C suggest that all three facilities would be able to handle the projected enrolments without expansions to the respective facilities.

This option would enable the Board to expend limited and valuable financial resources on programs and services rather than expanding Shipyards on the short term particularly when such an expansion would result in surplus space in future years as enrolment continues to decline.

After School Program Supports

In both Shipyards Elementary School and Sydney River Elementary School after school programs exist to support parents who are dealing with child care challenges.

Balancing the Student Enrolment Numbers within Each Family of Schools

In 2016-17, students from Mira Road Elementary School in the Riverview Family of Schools were consolidated with Shipyards Elementary School in the Sydney Family of Schools as an outcome of Board decisions with respect to the School Review process.

One of the strengths of Option 2 rests in the fact that a portion of the existing Shipyards student population would be re-routed to Sydney River in numbers similar to those that came to Shipyards Elementary from Mira Road Elementary School. In restoring these numbers under this option to the Riverview Family of Schools, a balance in numbers would be created as these students eventual move through their Middle School and on to their respective High Schools in both the Sydney Family of Schools and the Riverview Family of Schools. .

Bussing Considerations

Whispering Pines students would be provided transportation to Riverside.

Morrison Road students would continue to be bussed to Shipyard thereby retaining established transportation routes that exist to eliminate duplication in routing.

Weaknesses/Challenges

Bussing Considerations

Implementation of Option #2 would require the re-routing of students outside of the walking distance for Shipyard Elementary to be transported from pick-up points to Sydney River Elementary School instead of Shipyard Elementary School. The students in question are those P-5 students who live west of Harbourview Drive as well as those students from the Alexandra Street/ Benson Drive areas of the Shipyard. While routes are not determined, participants felt the re-routing of these students could result in a longer time on the bus than the students are currently experiencing in travelling by bus to Shipyard Elementary School.

Loss of Sense of Community

Notwithstanding that some students from Boulderwood Drive/Kings Road area of the Shipyard Elementary School Catchment Area attended Sydney River Elementary School, some input participants expressed concern that there would be a sense of community loss if the Shipyard Elementary Students who live west of Harbourview Drive were to be consolidated with Sydney River Elementary School under Option # 2.

Belonging

Some participants voiced a concern that students attending Shipyard Elementary School from the area west of Harbourview Drive and those students from the Whispering Pines area of Mira Road would not be able to finish their elementary education in Shipyard Elementary School if this option was implemented.

Transition Considerations for School Board Option # 2

Shipyards Elementary School students who live west of Harbourside Drive (the walking boundary for Shipyards Elementary) move to Sydney River Elementary School and students from the Morrison Road and Whispering Pines catchment areas attend Riverside Elementary School.

Prior to the Transition taking place

Impact on "out of catchment area students" from Cusack who now are attending Brookland.

Some participants indicated that these students should be identified as being "out of Catchment area", grandfathered as Brookland students and given the option to attend Shipyards with their classmates.

Others thought that it is unfair to provide choice of where to go to school. These individuals noted that, as children are resilient, it is not a great problem for them to adjust to whatever school they are assigned.

Facilities and Program Spaces

Participants were unanimous in their belief that the expansion requirements necessary and the appropriate program spaces required to deliver the Elementary Curriculum be in place prior to 2020. To this end, input participants suggested that Program Specialist be consulted by Senior Staff to confirm that adequate space and equipment exists to satisfy program requirements. (Examples: Music, Gym, Art, Life Skills, Resource, etc.)

Staffing Consideration

As any transfer of students to another school will impact the teachers (as per their collective agreement) a need exists to determine the timing for the transition to ensure that the action is considered a "consolidation" rather than a "closure".

Timing for the transfer of students to Shipyard Elementary School

It is widely accepted that the Brookland Elementary School students will attend Shipyard Elementary School. A difference of opinion exists among School Advisory Council Boundary Input participants with respect to the timing of the action taking place.

- a) Some participants believe the students should all go as a group in 2020. Those who advocate this position believe that staggering the transfer of students could result in the establishment of a number of split grade classes (because of numbers and class cap criteria). These individuals also speculate that child care issues could arise if the transfer is staggered as siblings could be transferred at different points in time. Some participants feel that the vibrancy of the existing schools and/or the school spirit in the schools may decrease if students from Brookland Elementary School were to transition to Shipyard Elementary School prior to 2020. Some participants wondered if there would be incremental costs in staffing and transportation if Brookland Elementary School students were to transition to Shipyard Elementary School prior to 2020.
- b) Some participants noted that the ease of transition could be maximized if the new boundary alignment was put into effect for September 2018 thus allowing grade primary students from the Brookland Catchment area to register for and attend school at Shipyard Elementary for September 2018. Participants believe that this will allow a more manageable and gradual transition as Shipyard Elementary takes on a few classes at a time rather than the entire student body from Brookland Elementary School in 2020. From their perspective, this eliminates the need for three (3) entire incoming grades of primary, (who will go on to be Grade 1 and Grade two students by 2020) to change schools whatsoever. Under this consideration, the only students who will require a change of school in 2020 will be the grade 3, grade 4 and grade 5 classes of students at Brookland. Essentially, these participants believe that this recommendation lessens the student transitional impact by 50% and allows the facility to reach capacity in a managed three year growth plan.
- c) Participants did note that every effort should be made to minimize any inconvenience to families with respect to siblings attending the same school if consolidation occurs at Sydney River Elementary School and Riverside Elementary /Middle School under this option.

Transportation Consideration

Participants suggested that the bus routes that would be established in response to this option be respectful of the time students spend on the buses travelling to and from school given the short distances students live from Sydney River Elementary School on the western Shipyard boundary and from Riverside Elementary /Middle School on the southern Shipyard boundary.

Around the first month of the Transition

Familiarity

Participants thought it important that when children are moved to a new school that they arrive to a somewhat familiar setting and environment. To accomplish this, participants believe:

- Parents and students should be provide with the opportunity to tour the facility at Shipyard Elementary School
- A parent orientation Presentation needs to be developed, organized and presented to ensure that parents of Brookland Elementary School students who are coming to Shipyard Elementary School are informed as to the program and service offerings at Shipyard Elementary School (including after school programs and Child care initiatives)
- Students should be greeted by some familiar faces- both teaching and support staff.
- Sending and receiving School Administrators and Staff could utilize a "buddy system" in designing the composition of classes as students transition from Brookland Elementary School to Shipyard Elementary School

Packing, Transporting and Unpacking Equipment and Instructional Supplies

Based on past experience dealing with the logistics associated with a consolidation, it is strongly recommended that a detailed plan for the packing, transportation and unpacking of equipment, resources and instructional supplies be developed in consultation with those who are impacted as part of the transition. Some participants noted that such a move can be very chaotic if detail to planning and executing the move is not given due consideration.

In the few months after the Transition has taken place

Revisit the composition of the School Advisory Council to ensure there is representation on the School Advisory Council from the various sections that comprise the new catchment area of the School.

Other

School Name

By 2020, when the transition of Brookland Elementary School students to Shipyard Elementary School is completed, the catchment area for Shipyard Elementary School will have been substantially broadened to include students from the North-end, the South-end, Mira Road and Shipyard areas of Sydney. The suggestion was made to consider a name change for Shipyard Elementary School to better represent the student population and community of communities to be served by the School.

5.0 Identifying the Preferred Option

5.1 Option of Preference Tally Sheet

After generating the draft report, the facilitator asked the members of the input group to individually rate the Option of Preference by including a tally sheet with the draft report forwarded to each member of the School Advisory Council Input Group. (Appendix B)

5.2 Outcome of the Option Of Preference Survey

The outcome of the Option of Preference for the Sydney Family of Schools Boundary Review Input Group was Board Option **a tie** with respect to the preferences of those that responded to the survey.

5.3 Rationale for the equally- merited Board Option # 1

- A) Participants who favoured Board Option #1 believed that this option is the **lesser disruptive** of the two options as all Brookland Elementary students would be combined with all of the Shipyard/Mira Road Elementary students **without any students being displaced/moved to another building. They believed it was not necessary to uproot Shipyard students and send them to two other schools in the Riverview Family of Schools.** Participants who favoured Board Option #1 acknowledged that there was going to be a cost to the Board to implement Board Option #1 but they believe that the impact on students should take precedence over costs.
- B) Participants who favoured Board Option #1 made an impassioned plea to have the Brookland students stay together at their school until 2020 and then move them as a group to Shipyard Elementary School. They did not want to see their vibrant school (Brookland) depleted by staggering enrolment to Shipyard Elementary between now and 2020. They contend that staggering enrolment over the next three years would:
 - Lower school morale
 - Have a negative impact on transportation
 - Negatively impact, the culture, vibrancy and general environment of Brookland elementary
 - Pose child care issues for some families
 - Result in more split grades emerging
- C) Participants who favour Board Option # 1 suggest that there is a need for Students to see familiar faces of teachers and support staff

Proponents of Board Option # 1 note that Brookland cafeteria is operating at a profit and these participants suggest that the cafeteria workers (2) be engaged to operate the cafeteria at Shipyard Elementary School in the post 2020 period.

5.4 Rationale for the equally –merited Board Option # 2

Participants who favoured Board Option #2 do so for the following reasons;

- A) **Space is available** at both Sydney River Elementary School and Riverside Elementary /Middle School to accommodate the students that would be re-located from Shipyard Elementary School
- B) As a result of relocating the students identified under this Option, **no addition would be needed to Shipyard**
- C) Participants **favour the balance that is created** as a result of student redistribution under this option

Participants favouring Board Option # 2 contend that when the transition is completed, the level of service to which students have grown accustomed must be maintained.

APPENDIX A

SYDNEY BOUNDARY REVIEW
 SCHOOL ADVISORY COUNCILS INPUT SESSION
 MEETING AGENDA

- | | |
|--|------------------|
| 1. Welcome and Statement of Purpose | Facilitator |
| 2. Information Overview | |
| - Staffing Timeframe | Tracie Collier |
| - School Demographics | Tara Gaskell |
| - Enrolments Projections and Facility Requirements | Lewis Mac Donald |
| - Questions | |
| 3. Three Question Rotation Input Session | Facilitator |
| 4. Round-table Review of Input | Table recorders |
| 5. Identification of Additional Option(s) | Facilitator/SAC |
| 6. Next Steps | Facilitator |
| 7. Adjournment | |

APPENDIX B

SYDNEY FAMILY OF SCHOOLS
SCHOOL BOUNDARY REVIEW
OPTION PREFERENCE SURVEY

MY PREFERENCE IS BOARD OPTION # _____

MY RATIONALE FOR CHOOSING THIS OPTION IS:

SCHOOL ADVISORY COUNCIL MEMBER _____

SCHOOL COUNCIL REPRESENTED _____

OTHER (PRINCIPAL) _____

SCHOOL _____

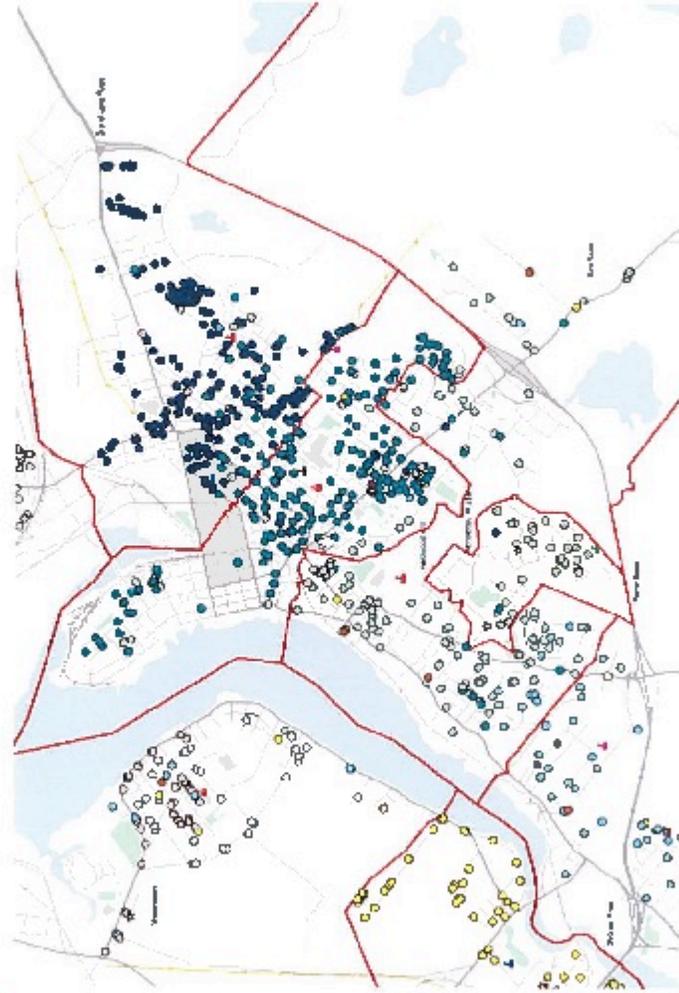
Shipyard Elementary — Boundary Review —



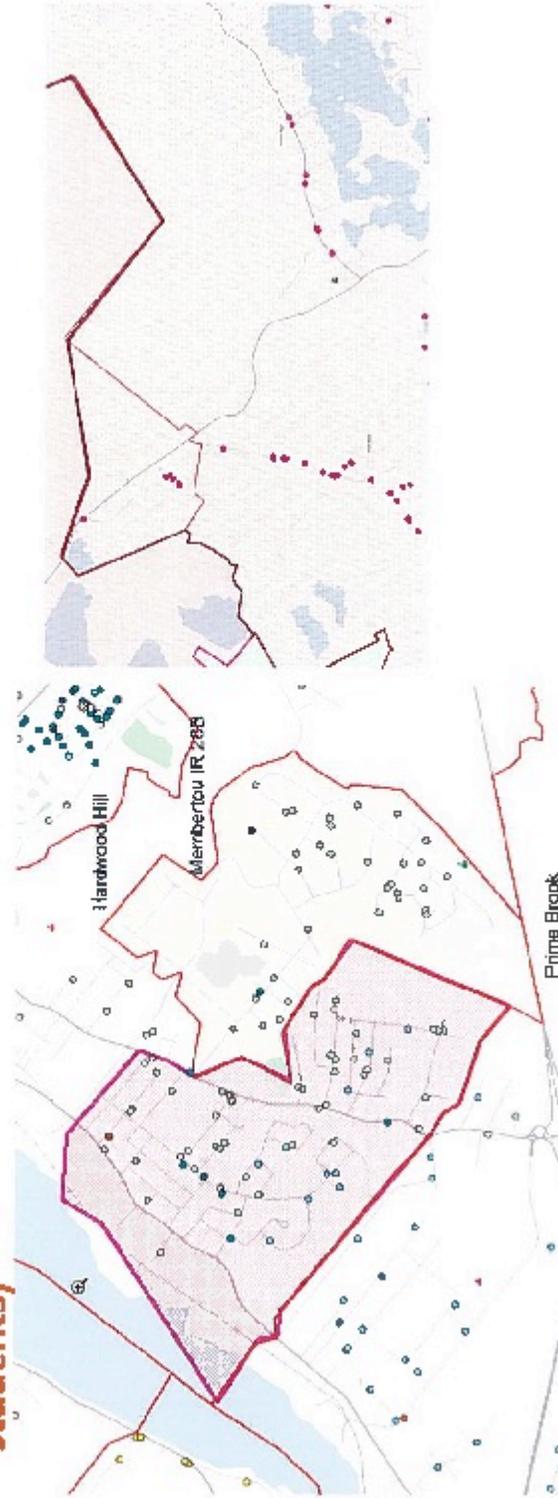
Where Students Come From - 2017-18

School of Attendance	Catchment Areas							Total Out of Catchment	Total Students	Capacity
	Brookland	Cusack	Shipyard	Harbourside	Sydney River	Membersburg	Other			
Brookland	238	44	20	12	1	1	5	83	321	500
Cusack	6	298	4	1	2	1	4	18	316	396
Shipyard	33	3	144	0	3	41	8	88	232	425
Harbourside	4	7	1	309	0	0	4	16	325	725
Sydney River	1	0	13	0	174	0	29	43	217	435
Total	282	312	188							

Option 1 - Append Brookland Boundary to Shipyard with no change to boundaries



Option 2 - Shipyard students in Newlands Ave/Topshee Dr area attend Sydney River (77 students) and students in the Landrys Crescent & Whispering Pines area of Mira Road attend Riverside Elementary (6 students)



Study Area Current Elementary School of Attendance	Topshee Dr/Newlands Ave	Landrys A/Whispering Pines	Study Area Current Middle School of Attendance	Topshee Dr/Newlands Ave	Landrys Cres/Whispering Pines
Shipyard	54	0	Malcolm Munroe (English)	7	4
Brookland	8	0	Malcolm Munroe (French)	7	1
Sydney River	12	0	Sherwood Park	26	1
Riverside	3	4	WPM (English)	2	0
Cusack	0	2	Riverside	0	1

Study Area Current High School of Attendance	Topshee Dr/Newlands Ave	Landrys Cres/Whispering Pines
Riverview (English)	22	2
Riverview (French)	24	0
Sydney Academy	26	1
BEC/Memorial	2	0

Boundary Change Impacts - Catchment Areas

	Option 1		Option 2	
	2017-18	2020-21 *	2017-18	2020-21 *
Shipyard (w/ Brookland)	490	472	404	389
Sydney River	192	185	269	260
Riverside (P-5 only)	153	147	159	153

Brookland/Cusack Out of Catchment Impacts

Grade	Brookland to Cusack		Cusack to Brookland	
	2016-17	2017-18	2016-17	2017-18
P	0	1	2	4
1	2	0	5	1
2	1	1	12	6
3*	2	2	8	11
4	1	1	12	9
5	3	1	7	13
Total	9	6	46	44

*These students will be in middle school in Sept 2020

Capital Impacts - for boundary changes

Shipyard Elementary	2020 P-5	Capacity	Additional Space Req'd
Option 1	472	475	2 - 3 classrooms
Option 2	389	425	0 classrooms

APPENDIX D

SYDNEY BOUNDARY REVIEW

BOARD OPTION #1

WORKSHEET

To append the Brookland Elementary School Boundary to Shipyard Elementary School Boundary with no change to the boundaries. (Students out of catchment area would return to their own school)

STRENGTHS/ADVANTAGES

WEAKNESSES/ CHALLENGES

SYDNEY BOUNDARY REVIEW

BOARD OPTION # 2

WORKSHEET

Shipyards Elementary School students who live west of Harbourview Drive (the walking boundary) move to Sydney River Elementary School and students in the Morrison Road and Whispering Pines area attend Riverside Elementary School.

STRENGTHS/ADVANTAGES

WEAKNESSES/ CHALLENGES

SYDNEY BOUNDARY REVIEW
ENSURING A SMOOTH TRANSITION
WORKSHEET

How do we ensure a smooth transition to a new site?

1. Prior to the transition taking place

2. Around the first month of the transition

3. In the few months after the transition has taken place
