**BUS STOPS**

**Scope**

This policy applies to students under the jurisdiction of the Cape Breton-Victoria Regional School Board who are bussed.

**Purpose**

To ensure all bus stops are safe and meet regulatory requirements.

**Policy Statement**

It is the policy of the Cape Breton-Victoria Regional School Board to set school bus stops in accordance with applicable regulations and in consideration of other safety factors.

**Cross Reference**

Motor Carrier Act  
CBVRSB Student Bussing Eligibility Policy OST403

**Authorization**

This policy has been authorized by the Board under motions number 2015-01-30.

**Responsibility**

It is the responsibility of the Director of Operational Services to ensure that this policy and administrative procedures are implemented.

**Implementation**

Director of Operational Services will implement the policy and administrative procedures.
**Procedures**

1. The Coordinator of Transportation has the responsibility to set bus stops and their markings in each area of the Board’s jurisdiction.

2. The selection of bus stops shall follow the requirements of the Nova Scotia Motor Carriers Act and other such regulations and guidance documents.

3. In “marking” bus stops, the main considerations will be:
   
   a) student safety
   b) accessibility to the majority of students
   c) the topography of the area

4. Bus stops within the walking limits as set by the Board’s Student Bussing Eligibility Policy OST403 (i.e., courtesy bussing), may be altered or discontinued should any one of the following prevail:
   
   a) a reduction in, or removal of a bus run
   b) changes in bus routes
   c) an increase in eligible students that would negate the availability of seats on the bus
   d) a change in the bus fleet

5. Consideration will be given to medical reasons put forth by the Coordinator of Student Services to change a bus stop.

**Related Guidelines**

Education Act and Regulations under this Act
Motor Carrier Act

**Associated Forms**

**Policy Review**

This policy will be reviewed by Director of Operational Services within three years from the authorization date.

**Distribution**

Board Members and all Policy Manual Holders

*Cape Breton-Victoria Regional School Board*  
*Policy and Administrative Procedures*